PARTS & ACCESSORIES BULLETIN

P&A 217

RIDER ACCESSORIES/RETURN PROCEDURES

Two years ago, Harley-Davidson introduced a two-tone brown return label, Form No. F-1462, specifically intended for use when returning parts authorized for return on a signed Return Authorization & Packing Slip (or E-Form), Part No. 99521-80. This label has sped up your crediting by targeting your parts return to the proper inspection area.

Now, we are going one step further to ensure even faster, more accurate inspection and crediting. You are now being provided another Return Label - this one is two-tone green, Form No. F-1485. This label is also intended for use when returning authorized parts on an E-Form but should be used <u>ONLY</u> for accessory items (all those with V-suffixes/clothing and/or Z-suffixes/novelty.)

To assure timely inspection and crediting for E-Form parts returns, follow this procedure:

- A. Write separate E-Forms for accessory (V and/or Z-suffixes) items and regular original equipment parts and kits.
- B. Follow your normal approval procedure.
- C. When you are ready to package the parts for return, enclose the approved white copy of the E-Form with the parts, pack securely, then affix <u>EITHER</u> the two-tone brown label for hard parts or the two-tone green label for accessories. Make sure the return address portion is properly completed.
- D. Ship the package(s) pre-paid to Harley-Davidson.

If you follow this simple procedure, you will make it much easier for us to credit you the dollar amount you deserve.

Additional labels are available at no-charge and may by ordered by sending a request to our Stationery Department. Request Form No. F-1485. If you have any questions about the form usage, please contact your P&A Account Representative.